

Board of Selectmen  
Minutes December 6, 2011

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman  
Jeffrey Bryan  
Jane Byrne  
David Menter  
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 21 hours for the police department and 9.5 hours in the fire department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Ellis had the documents for the Lyford bond sale for the Board to sign. The interest rate will be 3.2778 percent.

Menter made a motion, 2<sup>nd</sup> by Hubbard to sign a bond release for Tractor Supply. All were in favor.

Building Inspector Gil Tuck was in to have the following permits signed:

- Three G, Lot F in Barnett Woods, new house: signed by Board
- Davlynn Homes, Idyllwood Drive (Lot 18F), new house: signed by Board
- George Dion, 48 Deer Hill Road, generator: signed by Board

Kevin Lemoine was present to continue the discussion on the fire departments budget. Menter asked why the code work was rolled into the salary line (110). Lemoine said they do not break it down on the time sheets. Artimovich asked why they did not generate a call for service for inspections. Lemoine said those calls are logged but meetings with residents are not. Bryan asked what Joe and Gary were getting reimbursed for phones. Clement said it was \$15 each per month.

Hubbard asked what the \$44000 in wages from the ambulance fund was for and why that was not included in the salary (110) line of the fire budget. The wages in the ambulance fund are for standby pay and holiday coverage. The increase is because standby pay for 2011 is budgeted from April through December, not a full calendar year. The wages in the salary line of the fire budget is for emergency calls. Standby pay was passed on a trial basis at town meeting. Lemoine would recommend continuing as it is working out well. Hubbard made a motion, 2<sup>nd</sup> by Bryan to put the continuation of standby pay on a warrant article and fund it through April. Hubbard and Bryan were in favor; Artimovich, Byrne and Menter opposed, motion fails.

\$17700 was removed from the operating budget in 2011 and paid out of the revolving ambulance fund to cover Donna's salary and training. Artimovich said there is still Donna and training in the ambulance fund. Clement said that Donna's salary for administration (\$8000) is still in the ambulance fund but her

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wages for emergency calls is budgeted in the fire budget. Training in the ambulance fund is the cost of recertification and training programs while training in the fire budget is the salary expense for the call guys to attend the classes. The ambulance fund is not expected to generate enough revenue in 2012 to cover those expenses and a portion will therefore be added back into the 2012 operating budget (\$9700).

For the 2012 budget the training expenses were broken out of the 110 salary line and moved to a separate line item. Hubbard asked why Lemoine is requesting such an increase in training expenses when his actuals for 2011 are significantly lower. Lemoine said he takes the funds out of training to stay within the bottom line. Hubbard said to compare the lines accurately; \$12000 should be removed from the 2011 salary line and equate that to the 2012 proposed figure. With the training expenses removed, the proposed figure is equal to the actual expenses for 2011. Hubbard said it's not making sense; the salary line should be reduced if the training expenses are being accounted for in a different line. Hubbard said Lemoine spent \$3100 this year on training. Lemoine said he did not spend it because he did not have it to spend. Artimovich said "you did not do training every other week?" Lemoine said they did but they did not send people to classes.

Menter said the lines are all broken out to understand it better; Hubbard said that just moved things around and in doing so the bottom line increased by \$79000 (proposed vs. 2011 YTD actuals). Bryan said \$15000 of which is the chief's stipend. Artimovich said if you compared the 2011 and 2012 budgets apples to apples \$82000 was spent in 2011 on salaries and \$125000 is being requested in 2012. Artimovich asked what was calling for increase. Lemoine said the calls increased and his budget is based on averages. Hubbard said if you go back to the calls and compare it the fuel consumption; calls have increased. Artimovich said calls have increased but there is a lot of money being requested for the extra 40 calls. Lemoine said for the 110 line for 2011 \$66000 was budgeted; you have to add \$37000 for shift coverage and \$9700 for training. Artimovich said it's still a big budget increase.

Byrne said the chief proposed a \$15000 increase. Byrne suggested an increase of \$5000; Menter said no one has gotten more than 5%. Hubbard said the budget does not make sense and there are training issues in the department. Lemoine said the budget should have been left the way he presented it. He has been doing it that way for 20 years. Lemoine said that with the accounts all broken out, the budget is confusing to him. Artimovich asked the chief to break it down how he understands it and explain why the budget is up. Bryan said the 2012 proposed budget is up \$16000, \$15000 of which is the chief's stipend.

Byrne said the sticking point seems to be the chief's stipend. Menter said Lemoine should not get more than 5%. Lemoine said the recreation director gets paid more than him and he has greater liability. Menter said you can't compare department heads; they all do different things and have their own liabilities. Byrne said she has never heard any complaints about the department and Lemoine should not be accountable if he can't get more out of his volunteers. Artimovich said the chief could use some professional development but he has done what the Board has asked him to do. Byrne made a motion,

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2<sup>nd</sup> by Artimovich to increase the chief's stipend by \$5000. Hubbard said that the chief coming in under budget is admirable; he is for a raise but against this one. Lemoine said he has lowered the ISO rating, established the EMS fund, \$200000 in grants received, established standby pay and live in program, and refurbished 4 trucks under budget. Lemoine said he would have had 2 more pump operators if the board would have allowed him to hire a 2<sup>nd</sup> full-timer and bring Alan back. Menter said Lemoine was wrong about Alan; he quit. Artimovich said Alan quit and then asked to come back. Byrne and Artimovich were in favor of increasing the chief's stipend \$5000; Bryan, Menter, and Hubbard were opposed, motion fails.

Hubbard made a motion for a 2% increase, 2<sup>nd</sup> by Byrne. Motion made by Byrne to amend Hubbard's motion adding a 3% merit. The amended motion was 2<sup>nd</sup> by Bryan. Hubbard, Byrne, and Bryan were in favor of the amended motion for a 5% increase on the chief's stipend. Menter and Artimovich were opposed, amended motion carries.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the fire budget of \$270548. Bryan, Byrne, Artimovich, and Menter were in favor. Hubbard was opposed as the line items don't add up.

Bryan made a motion, 2<sup>nd</sup> by Hubbard to table the ambulance budget until next week. All were in favor.

#### Pine Road Update

Several Pine Road business owners were present for the discussion. Bryan met with Senator Barnes and called Jeff Brillhart, State DOT, and Ross Prescott, senator for Exeter, on the issue. Bryan went to the Exeter meeting on Monday and asked the Board to reconsider until the results of the safety study were in. The vote was 2-2 and the motion failed. Bryan said the town and Brentwood Distribution has done what was asked of them. Barnes suggested that the businesses take Exeter to court. Bryan said if the town felt otherwise, he would recuse himself as a business owner on Pine Road. Bryan said a truck cannot turn out of Pine Road while another truck is turning in, on the Exeter end they could. Hubbard said there is a safety issue on the 111A side and the town has an obligation to protect the residents.

There was a memo in the mail from the planning board stating that they were in support of an injunction. Bruce Stevens said that suggestion from the planning board was that they are in support of the businesses on Pine Road and would like an attorney to look into this to see if Exeter followed the statute for posting the road. Hubbard made a motion, 2<sup>nd</sup> by Artimovich to hire legal counsel in regards to the safety of the intersection of Pine Road and 111A. Hubbard, Artimovich, Byrne, and Menter were in favor. Bryan abstained.

Chief Robinson said that Pine Road was going to be enforced beginning on Wednesday, the 7<sup>th</sup>. Robinson said he got a call asking what an E2 rating on a bridge was. Robinson spoke to the Chief of Bridge Inspection in Concord and told him about the Pine Road issue. There will be greater loads on bridges which will deteriorate the safety of the bridges. Quickrete said they haul 80-100000 pounds a

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load and about 100 trucks in and out over the course of a day. Johnston said an emergency injunctive relief needs to be filed to stop the posting until the case can be heard in court.

Robinson said he wanted to follow up with the state to see what the liability is to the town to put an officer out on 111A (state road). There are approximately 150 trucks coming in and out a day. Hubbard asked if an officer should be posted at the intersection. Bryan said if this does not get resolved quickly, then there will be a long term problem having a patrol officer posted at the intersection. Artimovich asked if the businesses could hold trucks going out when school is getting in and letting out. The business owners present said they could make an effort. Hubbard said the idea is good but it would be too tough to manage. Brentwood Distribution said their energy needs to be put towards getting in front of a judge. Robinson to increase monitoring of the intersection and contact state police as 111A is a state road. The Board will do all they can to support the businesses and residents in town.

Notes:

The existing firewall does not support quality of service, which prioritizes the voice over the data, and BayRing will not convert phone service without this component. Hubbard made a motion, 2<sup>nd</sup> by Byrne to purchase the firewall with the remaining funds in 2011 Information Systems budget. All were in favor.

Menter made a motion, 2<sup>nd</sup> by Byrne to sign the easement documents for Musso regarding the Crawley Falls Bridge. All were in favor.

Clement to contact the state to ensure the funds are still available for the bridge project. A warrant article will need to be voted on at town meeting for the balance. Artimovich said the warrant article should be approved before the project goes out to bid.

LGC recommends holding training sessions to boost morale. Clement will schedule these for early 2012.

Leadership Institute is not taking any more applicants. Clement asked if she could join NH Municipal Managers Association. The annual fee is \$100. The Board agreed and said if there was money in the budget to sign up and just let them know which classes she will be attending.

Menter made a motion, 2<sup>nd</sup> by Hubbard to approve the public minutes of 11/22/11. Menter, Hubbard, and Byrne were in favor. Artimovich and Bryan abstained as they were not present at this meeting.

Menter made a motion, 2<sup>nd</sup> by Hubbard to approve the nonpublic minutes of 11/22/11. Menter, Hubbard, and Byrne were in favor. Artimovich and Bryan abstained as they were not present at this meeting.

Bryan made a motion, 2<sup>nd</sup> by Hubbard to approve the minutes of 11/29/11. Bryan, Hubbard, Artimovich, and Byrne were in favor. Menter abstained as he was not present at this meeting.

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Hubbard did not want to reopen the police budget but had some questions needing clarification. Hubbard had the mileage for all of the police vehicles and asked if it was necessary to purchase a new cruiser every year. Bryan said the patrol cars get 24000 miles a year and they usually get cycled out every 6 years. Artimovich said there are 3 patrol cars, the detective car, a detail car, and the chief's car. Bryan said these cars just don't last. Hubbard asked what administration was for in the budget. Robinson said the line is for his administration time. Robinson said he does not put in the time for calls when residents call him at home. Hubbard said overall it was a very good budget.

Robinson also had the estimates for the new cruiser. The board will review the quotes and will continue the discussion next week.

Dave Smith was present to ask for another week extension on relocating a driveway in Barnett Woods. Bryan made a motion, 2<sup>nd</sup> by Byrne to allow one more week to complete the work. All were in favor.

Motion to adjourn at 8:30pm made by Bryan, 2<sup>nd</sup> by Menter; all were in favor.

Respectfully submitted,

Karen Clement

## WEEKLY TREASURER'S REPORT

Date: December 6, 2011

### **Citizens General Fund:**

Previous Balance:	5,224.45		
Deposits:	1,211,569.46		
Payroll:	23,529.92	DD: 8840.90	CK: 14689.02
FICA:	5,986.22		
A/P: Regular	216,840.74	A/P Detail	Swasey: 175,000
Non-A/P			
to Impact Fees			
From MMA			
TO MMA	965,000.00		
Account Balance:	5,437.03		
Interest Earned YTD:	113.41		

	Unrestricted	
<b>CD's:</b>	Balance:	-
	Unrestricted	
<b>MMA:</b>	Balance:	1,523,457.87
	Total Invested	
	Funds:	1,523,457.87
	Interest Earned YTD:	1,693.23